



## Coach's Safety Inspection Monitoring and Coaching Tool

Monitor the effectiveness of the following elements of the Safety Inspection Process and the Hazard Database, and provide coaching and feedback as needed:

### Inspection Process Monitoring

- Inspections are scheduled and conducted at the prescribed frequency.
- Inspections are of the prescribed duration; and, Inspectors are able to inspect the assigned areas within the prescribed duration.
- The entire location is inspected weekly.
- Inspectors are able to identify hazardous conditions, hazardous behaviors, and near misses.
- Inspectors correct hazards immediately when possible.
- Departments responsible for corrective action identify and fix the root causes of hazards within the prescribed time, based on priority.
- All accountabilities for process effectiveness, roles and responsibilities are understood.

### Hazard Database Monitoring

- All users are able to access the Hazard Database and the SafetyIMPACT! tools.
- Database Operators quickly and accurately enter hazard information into the database.
- Departments responsible for corrective action get hazard information quickly.
- Database reports are accurate.
- Inspectors are able to access and use their database reports.
- Departments responsible for corrective action are able to access and use their database reports.
- Managers are able to access and use their database reports.
- Database reports are useful to the intended audiences.

### Inspection Worksheet Monitoring

- Inspectors accurately describe the location of hazards so departments responsible for corrective action can find them.
- Inspectors accurately identify the priority of hazards.
- Inspectors and others follow the prescribed worksheet distribution process.
- Copies of completed worksheets are retained in the designated place for the designated period of time.

